



Memo

Date: October 2, 2024

From: Skip Goss, General Manager/ Director, Jennifer R York, Air Traffic Manager, UGN FCT

To: Airport Tenants and Users

Subject: Local RSAT and Snow Removal Meeting

Airport Tenants and Users,

Runway incursions remain a serious concern nationally. One important component of our ongoing efforts to improve surface safety at Waukegan (UGN) Airport involves conducting a Runway Safety Action Team (RSAT) meeting at least once each year. In conjunction with airport management, we will be conducting a local RSAT and Snow Removal meeting on November 1, 2024. The meeting is scheduled from 11AM to 12PM and will be held via ZOOM. ***ZOOM information is listed below.**

The purpose of this RSAT meeting is to unite those individuals and organizations that are actively involved in air traffic operations and movement of aircraft, vehicles, and equipment on the Airport Operations Area (AOA). We look for participation from all major airport interests including tenants, fixed base operators, airport operations and maintenance personnel. Participants are asked to help develop recommendations and solutions to enhance surface safety.

Those recommendations serve as the foundation for a site-specific Runway Safety Action Plan. You are cordially invited to join us.

Your participation is important, and your input is welcomed.
Please RSVP to the ATM, Jennifer R York at jennifer.york@midwestatc.com.
Include the name, organization, phone number and email address of those who will be attending.

If you have questions or need more information, please let me know.
I can be reached at 847-336-8154 ext #2.

Sincerely,
Jennifer R York
Air Traffic Manager

Here is the zoom information:

Midwest ATC is inviting you to a scheduled Zoom meeting.

Topic: UGN SNOW REMOVAL AND RSAT MEETING 2024
Time: Nov 1, 2024 11:00 AM Central Time (US and Canada)